

THE BRAITHWAITE BURN AND JESSOP CONSTRUCTION CO.LTD.
(A GOVT. OF INDIA ENTERPRISE)

Regd. Office : 27, RAJENDRA NATH MUKHERJEE ROAD
P.O.Box No. 264, Kolkata - 700 001 (WEST BENGAL)

PHONE NO. (033) 2248 5841-44; FAX: (033) 2210 -3961

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Website :- www.bbjconst.com

BBJ/M&P DEPTT/GS&OE/ANNUAL REPORT/2019

2nd September,2019

Sealed Tenders are invited from Kolkata based printers/parties in connection with printing of ANNUAL Report for the accounting year 2018-2019. The description of our printing materials alongwith other terms and conditions are detailed hereunder :-

1. **Item to be printed :-**

(a). English version with cover binding:- 150 copies(100 pages in each copy)

(b). Hindi version with cover binding:- 75 copies(100 pages in each copy)

Notes :-

- The award of the order or rejection of the Tenderer's offer and/or cancellation of the tender will be made at the absolute discretion of BBJ. The BBJ reserves the right to cancel or accept or reject any or all tender(s), whether lowest or otherwise, without assigning any reason(s), whatsoever thereof. A tenderer whose Tender is not accepted shall not be entitled to claim any cost, charges or expenses incidental to or incurred by him through or in connection with the preparation and submission of the Tender/Offer to BBJ. The BBJ also reserves the absolute right to split up and award the requirement between two or more Tenderers.
 - **Following documents are to be submitted by each bidder with their Bid positively.**
 - (a). Copy of GST Registration Certificate;
 - (b). Copy of Work Order/Experience Certificate related to printing of Annual Report for last 2/3 years ending 31.03.2019 issued by Govt. Organisation/PSUs.
2. **Rate** :- The vendors must submit their offer **strictly as per Bill of Quantity (BOQ-1)** of this tender document. The bidder must quote the Basic Price/Unit Price which will be inclusive the cost of presentation of proof of printing materials, final printing and delivery charges up to BBJ Registered Office,Kolkata-700 001. GST(as applicable) will be extra. The price must be firm during the tenure of this supply / contract & no escalation on any account will be allowed.
3. **Validity of Offer** : Your offer should be valid and firm for a period of 90 days from the date of opening of offer.
4. **Delivery Place** :- At The Braithwaite Burn And Jessop Construction Co.,Ltd., (A Govt. of India Enterprise), 27 R.N.Mukherjee Road,Kolkata-700 001.
5. **Delivery Period**: - Within 07(seven) working days after finalization of proof of printing matter by our F&A Department.
6. **Payment** :- Within 30 days from the date of delivery and submission of bill with receipted challan subject to certification by respective department.
7. **Liquidated Damage** :- If you fail to complete supply as per our order within stipulated period, 0.5% of order value will be deducted from your bill for per week of delay subject to maximum of 5% of order value.
8. **Earnest Money(EMD)** :- **Rs.5,000.00** (Rupees five thousand only) in the form of **Demand Draft/ Pay Order** in favour of "THE BRAITHWAITE BURN AND JESSOP CONSTRUCTION CO. LTD. " payable at KOLKATA.

MSME/NSIC/SSI Units will be waived from submitting EMD subject to submission of Declaration of their UDYOG AADHAR MEMORANDUM(UAM) NUMBER ON CPPP.

The EMD amount of successful bidder will be converted into Security Deposit and the same amount will be released to the respective bidder within 30 days after completion of total supply/service/work without any interest subject to receipt of formal request from the awarded bidder.

The EMD lodged by the un-successful tender shall be refunded to the un-successful bidders immediately after finalization of the Tender.

9. **Termination of Contract**:- If the supplier is unable to complete the work/supply/service/print as per satisfaction/requirement and within the stipulated completion/delivery period, BBJ reserves the right to cancel the order, either in part or full as the situation demands and get the work/refilling done by deploying other agency/agencies by issuing first seven days and then 48 hours notice. Additional cost if incurred shall be recovered from the supplier's bill.
10. **JURISDICTION OF COURT**:
The Courts at Kolkata shall have the exclusive jurisdiction to try all disputes,if any, arising out of this agreement between the parties.
11. **ARBITRATION**
In the event of any questions arising out of the Contract or ancillary/ incidental as to the terms and conditions of it or relate to any matter for execution and/or performance of the contract, the same shall in-so-facto be referred to the appropriate Authority and the interpretation made by the said authority shall be final and binding upon the parties.
Notwithstanding the above, should there be any, disputes or differences by and between the parties arising out of anything under the contract, the same shall within 30 days of its occurrence first be referred to the said authority for conciliation and/or determination by the said authority. If the findings of the said authority should be acceptable by parties to the contract as communicated in writing within the next following 30 days of making reference to it. Nevertheless, the parties at their sole option shall within the next following 30 days choose to refer or cause the matter to be referred to the Arbitrator of Person in writing, whereupon the appropriate Authority shall within two weeks hence take steps for appointment of Arbitrator of Person from amongst the officers whether or not connected in the matter and the same shall be communicated in writing to the parties making reference within the next following two weeks and the same shall be final and binding upon the parties. The Arbitrator shall enter into the reference by appropriate notice of communication to be served or cause the said notice to be served upon the parties summoning the respective parties to attend the proceedings at the date time and venue. The proceedings of Arbitration shall be at per with the Arbitration and Conciliation Act 1996 as amended up to date. Jurisdiction of the matter shall be within the appropriate Courts of Kolkata. Acceptance of Order/ LOI of the concerned agency shall be deemed to be the Free Consent given by party under the law towards execution of these covenants of contract under the Contract of Arbitration.
12. **Last Date of Submission** :- Your sealed quotation must reach to our Registered Office(27 R.N.Mukherjee Road,Kolkata-700 001) on or before **9th September,2019 by 3.00 PM.**

(Tapas Sen)
Supervisor(M&P)

(BILL OF QUANTITY)

BBJ/M&P DEPTT/GS&OE/ANNUAL REPORT/2019 DT. 02.09.2019

Sl. No.	Description of Printing Work	No. of copy	Rate Per Copy should be mentioned in figure and words both (Rs.)
A.	PRINTING OF ANNUAL REPORT OF THE BBJ CONSTRUCTION CO.LTD.,KOLKATA WITH COVER BINDING AND ALSO WITH "MAP LITHO" PAPER FOR THE ACCOUNTING YEAR, 2018-2019 AS FOLLOWS :-		
(i)	English Version (100 Pages in each Copy)	150 (One hundred fifty)	
(ii)	Hindi Version (100 Pages in each Copy)	75 (Seventy five)	
	GST(as applicable)		Extra

Notes:- Percentage of GST to be metioned clearly.(Tapas Sen)
Supervisor(M&P)