

THE BRAITHWAITE BURN AND JESSOP CONSTRUCTION CO.LTD.
(A GOVT. OF INDIA ENTERPRISE)
Regd. Office : 27, RAJENDRA NATH MUKHERJEE ROAD
P.O.Box No. 264, Kolkata - 700 001 (WEST BENGAL)
PHONE NO. (033) 2248 5841-44; FAX: (033) 2210 -3961
E-MAIL: info@bbjconst.com Website :- www.bbjconst.com

BBJ/CORP-BROCHURE/GS&OE

17th May, 2019

Sealed Tenders are invited from reputed vendors in connection with creation of corporate brochure as per scope of work, terms & conditions etc. as mentioned hereunder :-

1. **Item required** :-

Sl.No.	Description of items	Qty.	Rate to be mentioned in figure and words both (Rs.)
A.	Corporate Brochure (Scope of Work: Concept, Layout, Design Output - Digital prints for approval, Final Artwork in softcopy)	1 LS	

- The award of the order or rejection of the Tenderer's offer and/or cancellation of the tender will be made at the absolute discretion of BBJ. BBJ reserves the right to cancel or accept or reject any or all tender(s), whether lowest or otherwise, without assigning any reason(s), whatsoever thereof. A tenderer whose Tender is not accepted shall not be entitled to claim any cost, charges or expenses incidental to or incurred by him through or in connection with the preparation and submission of the Tender/Offer to BBJ. BBJ also reserves the absolute right to split up and award the requirement between two or more Tenderers.
- **Bidders should submit the copy of the following documents with their offer otherwise their offer will not be considered by BBJ against this NIT:-**
 - (a) Copy of GST Registration Certificate;
 - (b) Copy of PAN Card;
- 2. **Delivery Period**: - Within 07 (seven) days from the date of LOA/Order whichever is earlier.
- 3. **Rate** :- The bidder must quote their rate which should be inclusive of all. **GST**(as applicable) will be extra. The price must be firm during the period of supply/contract & no escalation on any account will be allowed.
- 4. **Payment** :- 100% payment will be made within 30 days from the date of submission of bill and certification thereof by the Concerned department.
- 5. **Liquidated Damage** :- If you fail to complete supply as per our order within stipulated period, 0.5% of order value will be deducted from your bill for per week of delay subject to maximum of 5% of order value.
- 6. **Termination of Contract**:- If the supplier failure to complete the total work/supply/service as per requirement and within the stipulated completion period, BBJ reserves the right to cancel the order, either in part or full as the situation demands and get the work done by deploying other agency/agencies by issuing first seven days and then 48 hours notice. Additional cost if incurred shall be recovered from the supplier's bill.
- 7. **JURISDICTION OF COURT**:
The Courts at Kolkata shall have the exclusive jurisdiction to try all disputes,if any, arising out of this agreement between the parties.
- 9. **Last Date of Submission** :- Your sealed quotation must reach to our Registered Office (27 R.N.Mukherjee Road,Kolkata-700 001) **on or before 23rd May,2019 by 15.00 Hrs.**

(A Neogi)
DGM (P-V)