

(A Government of India Undertaking and Subsidiary of BBUNL)
27, RAJENDRA NATH MUKHERJEE ROAD
KOLKATA - 700 001 (WEST BENGAL)
PHONE NO. (033) 2248 5841-44; FAX: (033) 2210 3961
E-MAIL: info@bbjconst.com ; bbj@india.com
website: www.bbjconst.com

TENDER NO.	NIT/DGM(P-V)AN/P&M/V/CIVIL/CAPITAL	DATE	26.06.2015
-------------------	---	-------------	-------------------

NOTICE INVITING TENDER

Sealed Tenders are invited from reputed agencies for the following work:

01.	NAME OF THE WORK	SUPPLY AFTER COMMISSIONING THE MACHIN AS SHOWING ITS SATISFACTORY PERFORMANCE TO THE PURCHASER OF EQUIPMENT AT HEAVY PLANT YARD, BBJ, P-82, TARATALA ROAD, GARDEN REACH, KOLKATA-700024
02.	QUANTITY	AS PER BOQ
03.	COST OF TENDER DOCUMENT (NON-REFUNDABLE)	NIL
04.	EARNEST MONEY DEPOSIT	Rs. 25,000.00 (RUPEES TWENTY FIVE THOUSAND ONLY) BY PAY ORDER/ DEMAND DRAFT IN FAVOUR OF "THE BRAITHWAITE BURN & JESSOP CONSTRUCTION COMPANY LIMITED" PAYABLE AT KOLKATA. SSI UNITS WITH NSIC REGISTRATION ARE EXEMPTED FROM SUBMITTING EMD. EXISTING CONTRACTORS WORKING WITH BBJ MAY ADJUST THE EMD FROM THEIR PENDING BILLS.
05.	ISSUE OF TENDER DOCUMENT	BETWEEN 26.06.15 AND 09.07.15 DURING OFFICE HOURS AT BBJ H.O. THE TENDER DOCUMENTMENT MAY ALSO BE DOWNLOADED FROM website: www.bbjconst.com or www.eprocure.gov.in (CPP PORTAL). "CORRIGENDUM", IF ANY. WOULD APPEAR ONLY ON THE BBJ WEBSITE AND NOT TO BE PUBLISHED IN ANY NEWS PAPER.
06.	LAST DATE & TIME OF RECEIPT OF TENDER	RECEIPT UP TO 12.30 HRS. ON 10.07.15 AT BBJ H.O.
07.	OPENDING OF TENDER (TECHNO COMMERCIAL PART)	AT 15.00 HRS. ON 10.07.15

TENDERER(S)

IB-1
BBJ

INSTRUCTION TO BIDDERS

1. LANGUAGE

Bids and all accompanying document shall be in English. In case any accompanying documents are in other language, it shall be accompanied by an English translation. The English version shall prevail in matter of interpretation.

2. ELIGIBILITY CRITERIA

- I. The bidder should be either Original Equipment Manufacturer (OEM) or Authorised Dealer, (Please submit manufacturer's authorization letter on the OEM's letter head duly signed by authorised signatory).
- II. The bidder should submit Annual Report (Balance Sheet and Profit & Loss Account) duly certified by a Chattered Accountant and copy of Income Tax Returns filed for the last three financial years ending 31st March 2015.
- III. Bidder should have experience of having successfully completed similar supplies during the last two years ending 31st March 2015. (Please submit attested copy of supply order / completion certificate).
- IV. The bidder should not have been barred by any PSU / Govt. Department in doing business with them. (Please submit self declation).

3. SUBMISSION OF BID

a) All the pages of the Tender document to be signed with Company's seal by the bidders. The rates in the appropriate space in the **BILL OF QUANTITY (BOQ)** of the tender should be properly filled in both in figures and words. No overwriting, use of correction fluid will be allowed. Any correction will be done by scoring out the incorrect entry and inserting the new entry in a legible manner. Both the correction and new entry to be signed and sealed with Company's seal. In the event of any difference between figure & words of the quoted rates, the rate in word shall be considered for evaluating the tender.

b)The Tender shall be signed by the person legally authorized to enter into commitment on behalf of the Tenderer. All the pages of the Tender Document to be signed with Company's seal by the Tenderer. The rates in the appropriate space in the BILL OF QUANTITIES (BOQ) should be properly filled, both in figures and words. No overwriting, use of correction fluid will be allowed. Any correction will be done by scoring out the incorrect entry and inserting the new entry in a legible manner.

Both the correction and new entry to be signed and sealed with Company's seal. In the event of any difference between figure & words of the quoted rates, the rate in word shall be considered for evaluating the tender. Tenders to be submitted in two parts as per following:

INSTRUCTION TO BIDDERS

c) TECHNO-COMMERCIAL PART

The Techno-Commercial bid should contain the following:

- i) The Tender document including drawing etc. if any issued to the bidders (Excluding BILL OF QUANTITY-BOQ) duly signed and sealed in each page.
- ii) Documents in support of ELIGIBILITY CRITERIA as mentioned in Clause No.3 above.
- iii) **Copy of PAN number and VAT registration number** should be furnished along with the Techno-commercial bid.
- iv) Earnest Money Deposit (EMD) of **Rs.25,000.00**(Rupees Twenty Five Thousand only), in the form of pay order/ demand draft in favour of “The Braithwaite Burn and Jessop Construction Co. Ltd.” and payable at Kolkata. For the case of successful bidder this EMD will be converted to Security Deposit till completion of Defect Liability Period. Regular / existing supplier(s)/ contractor(s) having overdue bills with the Company viz. The Braithwaite Burn and Jessop Construction Co. Ltd. and willing to adjust the same against Earnest Money Deposit, may apply for the same.

The above documents are to be put in a sealed envelope superscribing “**TENDER NOTICE NO. AND TECHNO-COMMERCIAL PART**” to be submitted to BBJ.

d) PRICE PART

Properly filled up BILL OF QUANTITY (BOQ) issued to the bidders in the tender document duly sealed and signed shall be put in a sealed envelope superscribing “**TENDER NOTICE NO.**” and “**PRICE PART**”.

e) The above two sealed envelope i.e. ‘TECHNO-COMMERCIAL PART’ and ‘PRICE-PART’ shall be put in a sealed envelope superscribing “**TENDER NOTICE NO./NAME OF WORK**” to be submitted to BBJ.

4. EXEMPTION FOR MICRO & SMALL ENTERPRISES:

i) Micro & Small Enterprises units registered with National Small Industries Corporation (NSIC) will be given following benefits.

a) Issue of Tender set free of cost

b) Exemption from payment of Earnest Money Deposit

ii) Firms registered with NSIC under its “Single Point Registration Scheme”.(Exemption will apply only to items / service indicated under description of work / supplies / services & value up to which the firms are registered with NSIC). To obtain above benefits, firms should necessarily submit valid copy of the Registration Certificate issued by NSIC. **Firms in the process of obtaining NSIC Registration will not be considered for the benefits.**

TENDERER(S)

IB-3
BBJ

INSTRUCTION TO BIDDERS

5. All costs and expenses incidental to preparation of the tender, discussion, conference, pre-award discussion with BBJ shall be to the account of the Tenderer and BBJ shall bear no liability whatsoever on such cost expenses.
6. Conditional tenders may be rejected and no additional clause will be entertained.
7. Offers received through Fax/E-mail or through open letter shall be ignored.

8. OPENING OF FINANCIAL BID :

Price offer of only those bidders will be opened whose Technical offers are found to be qualified and acceptable to BBJ. Bidder's representative may attend the Price offer opening. The qualified parties shall be notified with date and time of opening of the Price Offer.

9. EVALUATION OF BIDS :

Tenders will be evaluated based on **Technical** and **Financial Bid**.

In case of Technical bid tenders will be evaluated on the following basis

- i) Original Equipment Manufacturer/Authorized Dealer Certificate
 - ii) Annual Report (Balance Sheet and Profit & Loss Account) duly certified by a Chartered Accountant and Copy of Income Tax Returns filed for the last three financial years ending 31st March 2015.
 - iii) EMD
 - iv) Tender document fee for those who have downloaded the tender document from BBJ website / Receipt of the Fee.
 - v) Substantive Responsiveness of the Bid i.e. a substantially non-responsive bid shall be rejected by the Purchaser.
 - vi) Attested copy of supply order/completion certificate of similar supplies during the last two years.
 - vii) Self Declaration certificate that the bidder is not barred by any PSU/Govt. Dept.
- The Purchaser may waive any minor infirmity or non-conformity or irregularity in the bid which does not constitute a equipment deviation.

Financial Bid of only those bidders who qualify the Technical Bid shall be opened at the time and date to be notified separately.

The Financial Bid will be evaluated on the ranking that shall be carried out on the landed price of equipment offered inclusive of all taxes.

The Purchaser does not bind himself to accept the lowest or any tender and reserves to himself the right to accept the whole or any part of the tender and altering the quantities offered and tenderer shall supply the same at the rate quoted.

The distribution of tendered quantity amongst the technically and commercially complied bidders, if required , shall be based on merits of each case.

The BBJ Construction Co. ltd. Shall have the sole discretion in deciding the number of parties on whom the orders shall be finally placed.

INSTRUCTION TO BIDDERS

10. PURCHASER'S RIGHT TO VARY QUANTITIES :

The Purchaser reserves the right at the time of award of the contract to increase the quantity of the equipment and services specified in the schedule of requirements without any change in unit price of the ordered quantity.

In case of division of order among number of parties , the distribution of quantity will be accordingly done by the Purchaser on an individual tender.

11. PURCHASER'S RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS :

The Purchaser does not bind himself to accept lowest or any other tender/bid and has the right to cancel the bidding process and reject all bids at any time prior to award of the contract without assigning any reasons whatsoever and without thereby incurring any liability to the affected bidder on the grounds for the purchaser's action.

12. NOTIFICATION OF SUCCESSFUL BIDDER :

Prior to the expiration of the bid period , the Purchaser will notify the successful bidder in writing by registered letter or fax or e-mail, to be confirmed in writing by registered letter that its bid has been accepted.

The notification of the award will constitute the formation of the contract.

The successful bidder will furnish the Performance Guarantee within 10 days of the notification.

Upon successful bidder furnishing the Performance Guarantee , the Purchaser will notify each unsuccessful bidder and will discharge its bid bond.

13. CANCELLATION OF LETTER OF INTENT :

Failure of the successful bidder to comply with the requirement of submission of Performance Guarantee in time shall constitute sufficient ground for the cancellation of the acceptance of bid and forfeiture of the bid bond, in which case Purchaser may make the offer to any other bidder at the discretion of the Purchaser or call for new bids.

14. POST BID CLARIFICATIONS :

No post bid clarifications at the initiative of the bidders shall be entertained and any effort by the bidders to influence the Purchaser in the purchaser's bid evaluation , bid comparison or award of the contract shall result in rejection of the bid.

15. DELIVERY :

Delivery of the equipment shall be made by the supplier in accordance with the terms specified by the Purchaser in the Special conditions of the contract and equipment shall remain at the risk of the supplier until delivery have been completed in full. The Schedule of delivery shall be the essence of the contract.

16. CURRENCIES OF BID AND PAYMENT

The Tenderer shall submit his price bid / offer in Indian Rupees and payment under this contract will be made in Indian Rupees.

GENERAL CONDITIONS OF THE CONTRACT

TENDERER(S)

BBJ

01. PRICE APPLICABILITY :

Prices quoted by the bidder in the Price Bid Schedule shall remain valid for a period of 01 (One) year from the date of signing the contract between the Purchaser and the supplier.

02. STANDARDS :

The equipments supplied under the contract shall conform to the standards mentioned in the Technical Specifications .

03. PATENT RIGHTS :

The supplier shall indemnify the Purchaser against all third party actions / claims of infringement of patent , trademark or industrial design rights arising from the use of equipment or any part thereof.

04. PERFORMANCE BANK GUARANTEE :

i) Within 10 days of the supplier's receipt of Letter of Intent (LOI)/ Purchase Order, the Supplier shall furnish a Performance Bank Guarantee amounting to 10% of the contract/ Purchase order value issued by a Nationalised Bank in the prescribed format given in this tender (Annexure I).

ii) The proceeds of the Performance Bank Guarantee shall be payable to the Purchaser as compensation for any loss resulting from the Supplier's failure to complete its obligations under the contract.

iii) The Performance Bond will be discharged by the Purchaser after completion of the Supplier's obligations including any warranty obligations under the contract.

iv) As regards validity of Performance Bank Guarantee , please refer to Special Conditions of the contract.

05. INSPECTION AND TESTS :

i) The Purchaser or its representatives shall have the right to inspect and test the equipment for their conformity to the specifications. The purchaser may also appoint an agency for this purpose. Where the Purchaser decides to conduct such tests on the premises of the Supplier, all reasonable facilities and assistance like testing instruments and other test gadgets including access to the drawings and production data shall be furnished to the Inspector free of costs. In case the tested equipment fail to conform to the specifications, the Inspector may reject them and the Supplier shall either replace the rejected equipment or make alteration necessary to meet the specifications requirements free of cost to the purchaser.

ii) Notwithstanding the pre-supply tests and inspections, the equipment on receipt in the Purchaser's premises shall also be tested and if any equipment or part thereof is found defective, the same shall be replaced free of cost to the Purchaser.

iii) If any equipment before it is taken over is found defective or fails to fulfill the requirements of the contract, the Purchaser shall give the Supplier notice setting forth details of such defects or failures and the Supplier shall make the equipment good or alter the same to make it comply with the requirements of the contract and in any case

within a period not exceeding 02 months of the initial report. These replacements shall be made by the Supplier, free of all charges, at the site(s).

iv) As regards Inspecting Authority and other details please refer to Special Conditions of the contract .

06. TRAINING :

i) If the Purchaser decides that prior training is necessary to operate a particular equipment(s), the bidder shall provide such necessary onsite training free of cost to the personnel indicated by the purchaser for those equipment(s).

ii) The Bidder shall also provide all training equipments and documents and aids.

07. WARRANTY :

i) The supplier shall give warranty that equipment to be supplied shall be new and free from all defects and faults in equipment, workmanship, and manufacture and shall be of the highest grade and consistent with the established and generally accepted standards for equipments of the type ordered and shall perform in full conformity with the specifications and drawings. The Supplier shall be responsible for any defects that may develop under the conditions provided by the supplier and under proper use, arising from faulty equipments, design or workmanship such as corrosion of the equipment, inadequate contact protection , deficiencies in circuit design and or otherwise and shall remedy such defects at his own cost when called upon to do so by the Purchaser who shall state in writing in what respect equipment are faulty. This warrantee shall survive inspection or payment for, and acceptance of equipment after the equipment has been taken over.

ii) However if there is a warranty period specified in the Special Conditions of contract the same shall rule.

iii) If it becomes necessary for the supplier to replace or renew any defective portion/ portions of the equipment under this clause, the provisions of the clause shall apply to the portion / portions of equipment's replaced or renewed or until the end of the warranty period. If any defect is not remedied within a reasonable time , the Purchaser may proceed to get the work done at the Supplier's risk and expenses , but without prejudice to any other rights which the Purchaser may have against the Supplier in respect of such defects.

iv) Replacement under warranty clause shall be made by the Supplier free of all charges at site including freight, insurance and other incidental charges .

08. CHANGE OF ORDERS :

i) The Purchaser may at any time by written order given to the Supplier make changes within the general scope of the contract in any one or more of the following :-

a) Drawings, designs or specifications where equipment to be furnished under the contract are to be specially manufactured for the Purchaser.

b) Method of transportation or packing.

c) Place of delivery.

TENDERER(S)

BBJ

d) Services to be provided by the supplier.

ii) If any such change causes an increase or decrease in the cost or the time required for the execution of the contract, an equitable adjustment shall be made in the contract price or delivery schedule or both and the contract shall accordingly be amended.

09. SUB-LETTING :

The Bidder cannot assign or transfer and sub-contract its interest / obligations under the contract without prior written permission of the Purchaser.

10. LIQUIDATED DAMAGES :

i) The date of the delivery of the equipments / services stipulated in the acceptance of tender should be deemed to the essence of the contract and the delivery must be completed not later than the dates specified therein. Extension in delivery period will not be given except in exceptional circumstances. Should, however, deliveries be made after expiry of the contract delivery period and accepted by the consignee, such deliveries will not deprive the Purchaser of the right to recover Liquidated Damages.

ii) In case the Supplier fails to supply the equipments / services against the order, the same shall be procured from other suppliers at the cost and risk of the Supplier and the excess money will be recovered from any dues of the party.

iii) For late deliveries, as liquidated damages, a sum equal to 2% of the price of any equipments / services not delivered or total order value in case where part delivery is of no use to the Purchaser, for a week or part of a week subject to maximum limit of 10% of the total order will be recovered from the Supplier. The Purchaser also reserves the right to cancel the order in such cases and forfeit the Performance Bank Guarantee and may also debar the Supplier for future purchases.

iv) Liquidated damages can be recovered from any dues of the supplier.

11. ARBITRATION :

In the event of any dispute arising between BBJ and the Supplier in any matter covered by this contract, the tribunals and courts will have the exclusive jurisdiction in respect of all matters and the provisions of the Indian Arbitration Conciliation Act, 1996 shall apply to such arbitration.

12. RISK PURCHASE:

In the event of Supplier's failure to execute the contract to the satisfaction of the Purchaser, the Purchaser reserves the right :-

a) To reject any part of the Contract executed and withhold payment for such portion of the Contract till such time the defects are rectified to the satisfaction of the Purchaser.

b) To determine the Contract by giving two weeks notice in writing without assigning any reason and to get the Contract executed by other agency at the risk and cost of the Supplier. The amount that would be incurred in excess for carrying out the work at Risk and Cost shall be adjusted by encashing the PBG and from due amount of the supplier.

13. GENERAL LIEN :

Whenever under this contract any sum of money is recoverable from and payable by the Supplier, the Purchaser shall be entitled to recover such sum by appropriating in part or in whole the Performance Guarantee of the Supplier. In the event of the Performance Guarantee being insufficient, the balance or the total sum recoverable, as may be, shall be deducted from any sum due to the Supplier or which at any time thereafter may become due to the Supplier under this or any other contract with the Purchaser. Should this sum be not sufficient to cover the full amount recoverable, the Supplier shall pay to the Purchaser on demand the remaining balance due.

14. PACKING :

The Supplier shall ensure that the equipment/ equipments is securely and adequately packed to ensure safe arrival at the destination fully withstanding all hazards such as rough handling etc. during transit.

15. REPLACEMENT OF DEFECTIVE EQUIPMENT :

i) if any equipment or any part thereof, is found defective or fails to meet the requirements of the contract before, it is accepted, BBJ shall give the Supplier a notice setting forth details of such defects or failures and the Supplier shall forthwith arrange to set right the defective equipment or replace the same by the good one to make it comply with the requirements of the contract. This in any case shall be completed within a period not exceeding one month from the date of the initial report pointing out the defects. The replacement or rectification shall be made at site by the Supplier free of cost. Should the Supplier fail to do the needful within this stipulated time frame, the purchaser reserves the right to reject the equipment in full or in part and get it replaced at the cost of the Supplier. The cost of any such replacement made by the Purchaser shall be deducted from the amount payable to the Supplier against this purchase order.

ii) If any equipment or part thereof is lost or rendered defective during transit, pending settlement of the insurance claim, fresh order shall be placed on the Supplier for such loss or defective equipment and the Supplier shall arrange to supply the same within three months of such order at the same prices and on the same general terms and conditions as mentioned in this purchase order.

16. FORCE MAJEURE :

If any time, during the continuance of this contract, the performance in whole or in part by either party under obligation as per this contract is prevented or delayed by reasons of any war or hostility, act of the public enemy, civil commotion, sabotage, fire, flood, explosion, epidemic, quarantine restrictions, strike, lockout or acts of God (hereinafter referred to as "eventuality"), provided notice of happening of any such eventuality is given by either party to the other within 21 days of the date of occurrence thereof, neither party shall by reason of such an "eventuality" be entitled to terminate this contract nor shall either party have any claim or damages against the other in respect of such non-performance or delay in performance and deliveries

under the contract. The contract shall be resumed as soon as practicable after such “eventuality” has come to an end or ceased to exist. In case of any dispute, the decision of BBJ shall be final and conclusive, provided further that if the performance in whole or part of any obligation under this contract is prevented or delayed by reason of any such eventuality for a period exceeding 60 days, either party may at its options, terminate the contract. Provided also that if the contract is terminated under this clause the Purchaser shall be at liberty to take over from the Supplier at a price to be fixed by the Purchaser, which shall be final, all unused, undamaged and acceptable equipments, bought out components and other stores in the course of manufacture which may be in the possession of the Supplier at the time of such termination, or such portion thereof as the Purchaser may deem fit except such equipment, as the Supplier may, with the concurrence of the Purchaser, elect to retain.

17. TERMINATION FOR DEFAULT :

The Purchaser, may, without prejudice to any other remedy for breach of contract, by written notice of default, sent to Supplier, terminate this contract in whole or in part:

- a) If the supplier fails to deliver any or all the equipments within the time period(s) specified in the contract, or any extension thereof granted by the Purchaser.
- b) If the supplier fails to perform any other obligation(s) under the contract; and
- c) If the supplier, in either of the above circumstances, does not remedy his failure within a period of 15 days (or such longer period as the Purchaser may authorize in writing) after receipt of the default notice from the Purchaser.
- d) On a notice period of 30 days.

In the event the Purchaser terminates the contract in whole or in part pursuant to above para the Purchaser may procure, upon such terms and in such manner as it deems appropriate, equipment similar to those undelivered and the Supplier shall be liable to the Purchaser for any excess cost for such similar equipment. However, the Supplier shall continue the performance of the contract to the extent not terminated.

18. TERMINATION FOR INSOLVENCY :

The Purchaser may at any time terminate the contract by giving written notice to the supplier, without compensation to the supplier if the supplier becomes bankrupt or otherwise insolvent as declared by the competent court provided that such termination will not prejudice or effect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.

19. ADD ON / REPEAT ORDER :

BBJ reserves the right to place Add on / Repeat order for additional quantity upto 100% of the original quantity at the same rate and terms & conditions of the purchase order within one year from the date of issue of purchase order.

SPECIAL CONDITIONS OF CONTRACT

The following special conditions of the contract shall supplement the general conditions of the contract. Whenever there is a conflict, the provision herein shall prevail over those in the general conditions of the contract.

01. PRICE BASIS :

F.O.R Destination BBJ Heavy Plant Yard, Kolkata basis.

02. PAYMENT TERMS :

Payment will be released by BBJ in Indian Rupees as follows :

i) 90% payment within 30 days from the date of supply and installation at the F.O.R destination.

ii) 10% within 30 days of successful installation and commissioning at F.O.R destination, subject to certificate from the inspecting agency that equipment has been successfully installed and commissioned, and working satisfactorily.

No payment will be made for equipment rejected on testing.

03. PAYING AUTHORITY :

BBJ

04. CONSIGNEE :

BBJ

05. INSPECTION AUTHORITY :

Inspection Authority will be nominated at the time of issue of Purchase Order.

06. DELIVERY SCHEDULE :

Within 02 weeks from the date of issue of Purchase Order.

07. LIQUIDATED DAMAGES (LD) :

Shall be applicable @ 2% of PO value per week of delay subject to a maximum of 10 % of the Purchase Order value.

08. PERFORMANCE BANK GUARANTEE (PBG) :

The bidder is required to submit PBG for an amount equivalent to 10 % of the Purchase Order value valid up to end of Warranty Period.

09. WARRANTY :

Comprehensive onsite warranty for 03 (three) years for all equipment. Services and spares under warranty will be provided free of cost at sites. After expiry of the warranty period the supplier shall enter into an Annual Maintenance Contract (AMC) with the purchaser for a period of 02 years for equipment in respect of which such AMC is required by the purchaser.

10. SERVICE LEVEL AGREEMENT (SLA) :

No Equipment should be down for more than 03 Calendar days in a month.

TENDERER(S)

BBJ

Otherwise, penalty of RS. 100/- per day per equipment is liable to be imposed upon the Supplier. The successful bidder shall be required to sign the Service Level Agreement (Annexure-II) with the purchaser based on the operation requirements.

11. ADVANCE PAYMENT :

Normally , no advance payment shall be made. However, if in any exceptional case, BBJ agrees to a Bidder's request for advance payment, such payment shall only be made against equivalent Bank Guarantee to be provided by the Bidder, as per norms of the BBJ.

Annexure – I

FORMAT OF PERFORMANCE BANK GUARANTEE (PBG)

TENDERER(S)

BBJ

To,

The BBJ Construction Company Limited
27 R.N Mukherjee Road , Kol – 700001

OUR LETTER OF GURANTEE NO. : _____

In consideration of “ BBJ Const Co Ltd , Kolkata “, having its office at 27 R.N Mukherjee Road , Kol – 700001 and having entered into an agreement dated _____ / issued Purchase Order No. _____ dated _____ with / on

M/S _____

(hereinafter referred to as “ The Supplier”) ;

WHEREAS the Supplier having unequivocally accepted to supply the equipment as per terms and conditions given in the Agreement dated _____

/ Purchase Order No. _____ dated _____

and BBJ, Kolkata having agreed that the Supplier shall furnish to BBJ, Kolkata a Performance Bank Guarantee for the faithful performance of the entire contract, to the extent of 10% (ten percent) of the value of the Purchase Order i.e. for Rs. _____

We, (“The Bank”) which shall include OUR successors, administrators and executors herewith establish an irrevocable Letter of Guarantee No. _____

dated _____ in your favour on account of _____

(The Supplier) in cover of performance guarantee in accordance with the terms and conditions of the Agreement / Purchase Order.

Hereby, we undertake to pay upto but not exceeding Rs. _____

(say _____ only) upon receipt by us of your first written demand accompanied by your declaration stating that the amount claimed is due by reason of the Supplier having failed to perform the Agreement and despite any contestation on the part of above named supplier.

This Letter of Guarantee will expire on _____ (after the completion of the warranty period) including 30 days of claim period and any claims made hereunder must be received by us on or before expiry date after which date this letter of Guarantee will become of no effect whatsoever whether returned to us or not.

Notwithstanding ANYTHING CONTAINED HEREIN :

a) Our liability under this Bank Guarantee shall not exceed Rs. _____

(Rupees _____ only)

b) This Bank Guarantee should be valid upto _____

TENDERER(S)

BBJ

- c) We are liable to pay the guaranteed amount or any part thereof under this guarantee only and only if you serve upon us a written claim or demand on or before _____

Authoried Signature

Manager

Seal of Bank

Annexure – II

FORMATION FOR SERVICE LEVEL AGREEMENT

TENDERER(S)

BBJ

Terms of the Service Level Agreement would be as under :

01. All the supplied equipment under Purchase Order should be under THREE YEARS on site comprehensive warranty including replacement of defective spare parts.
02. Bidder guarantees an uptime of 95% for the entire system failing which a penalty of Rs. 100/- (Rs. One hundred) per day per equipment will be recovered from the Bank Guarantee or the Payment due to the vendor.
03. The response time for maintenance call of equipment should not exceed 24 hours. The Service down time should exceed 48 hours from the time at which the complaint was made. If the down time is more than the stipulated period, the Supplier will provide a stand by Service. In case the Service is not provided or an alternative Service not arranged within the stipulated period from the time of failure report then the Purchaser may choose to get the same Service from any other agency and the cost and expenditure incurred therein shall be recoverable from the Supplier.
04. In case the equipment is not made operational within 21 days (three weeks) from the lodging of the complaint, Bank Guarantee provided by the bidder to BBJ shall be invoked in respect of equipment during warranty period.
05. All other suitable terms & conditions from the above tender would be made part of this.

The Downtime of the equipments starts from the time BBJ complaint is logged in at the bidder address as provided by the bidder for entertaining complaints. Any delay in this shall be excluded from the availability calculations. The complaint can be logged during working hours (9.00 AM – 6.00PM on all working days , excluding Sundays & National Holidays).

PRICE BID