

THE BRAITHWAITE BURN & JESSOP CONSTRUCTION CO LTD

**(A GOVERNMENT OF INDIA ENTERPRISE)
27, R.N. MUKHERJEE ROAD
KOLKATA – 700 001**

1.	TENDER NOTICE NO	NIT/DGM(P-V)/SB/INSTALLATION,HIRING & MAINTENANCE OF AC MACHINE –REGD &ALIPUR OFFICE
2.	DATE	23.02.2018
3.	SCOPE OF WORK/CONTRACT	INSTALLATION,HIRING & ANNUAL MAINTENANCE OF 03 NOS.1.5 TON SPLIT AIR CONDITIONERS AT OUR ALIPUR OFFICE, HIRING & MAINTENANCE OF 2 NOS. 1 TON WINDOW TYPE AT OUR REGISTERED OFFICE WITH COMPLETE MAINTENANCE
4.	PERIOD OF WORK/CONTRACT	a) 02 NOS. 1.5 TON SPLIT AIR CONDITIONERS AT OUR ALIPUR OFFICE WITHIN 15 DAYS FROM THE DATE OF RECEIVING THE WORK ORDER b) 01 NO. 1.5 TON SPLIT AIR CONDITIONERS AT OUR ALIPUR OFFICE FROM 01 ST JUNE,2018 TO 30 TH NOVEMBER, 2018 c) 02 NOS. 1 TON WINDOW TYPE AIR CONDITIONERS AT OUR REGISTERED OFFICE AS AND WHEN REQUIRED UPTO 30 TH NOVEMBER, 2018
5.	DATE OF ISSUE OF TENDER	BETWEEN 23.02.18 TO 03.03.18
6.	TIME AND LAST DATE OF SUBMISSION OF TENDER	UPTO 11.30 HRS ON 05.03.18
7.	OPENING OF TENDER	06.03.2018 AT 3.30 P.M.

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INSTRUCTION TO BIDDERS

1. **Submission of Bid:** All the pages of the tender document to be signed with Company's seal by the bidders. The rates in the appropriate space in the **BILL OF QUANTITY** should be properly filled, both in figures and words. No overwriting, using of correction fluid will be allowed. Any correction will be done by scoring out the incorrect entry and inserting the new entry in a legible manner. Both the correction and new entry to be signed and sealed with Company's seal. In the event of any difference between figure & words of the quoted rates, the rate in word shall be considered for evaluating the tender. The bidders are hereby advised to visit our Offices before submission of the bid.
2. The bidder must fill the **BILL OF QUANTITY** with the appropriate column being duly filled-in, signed and sealed.
3. Conditional tenders shall be straightway rejected and no additional clause will be entertained.
4. Company reserves the right to accept/reject any or all of the tenders and split the scope of work to more than one agency/agencies without assigning any reason whatsoever. No claim will be entertained on account of this.
5. All duties, taxes, fees and other levies payable by the Agency under the contract or any other cause shall be mentioned in the offer.
6. Validity of Tender – 90 days from the date of opening of tender or for a further period if mutually accepted.

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SPECIAL CONDITIONS OF CONTRACT

1. SCOPE OF WORK:

a) To carry out installation, hiring and complete Annual Maintenance of the **02 Nos. 1 Ton Window Type** Air conditioners at our Registered Office at 27,R.N. Mukherjee Road, Kolkata – 700 001 and **3 Nos.1.5 Ton Split** Air Conditioners at our Alipur Office, 26, Raja Santosh Road, Kolkata – 700 027.

b) The above job includes on-site comprehensive Labour Warranty/On-site comprehensive spares warranty as applicable.

c) The Contract will cover complete repairing/ procurement of spares from respective manufacturers and replacement of the same.

d) Prompt and efficient service on part of the Agency in respect of the above is necessary.

3. PAYMENT TERMS:

Payment will be made for the entire period within 30 days after submission of the bill with proper certification from the Competent Authority.

4. TERMINATION OF CONTRACT:

In case of failure to discharge the duties as per our requirement, Company reserves the right to cancel the order, either in part or full as the situation demands and get the work done by deploying other agency/agencies. Cost incurred for the above shall be recovered from the Agency's bill.

BILL OF QUANTITIES

Sl.No.	Description	Qty	<u>Rate(Rs)</u> (Per Machine Per Month.)	Amount (Rs.)
1	a) 02 NOS. 1.5 TON SPLIT AIR CONDITIONERS AT OUR ALIPUR OFFICE WITHIN 15 DAYS FROM THE DATE OF RECEIVING THE WORK ORDER b) 01 NO. 1.5 TON SPLIT AIR CONDITIONERS AT OUR ALIPUR OFFICE FROM 01 ST JUNE,2018 TO 30 TH NOVEMBER, 2018 c) 02 NOS. 1 TON WINDOW TYPE AIR CONDITIONERS AT OUR REGISTERED OFFICE AS AND WHEN REQUIRED UPTO 30 TH NOVEMBER, 2018	05 NOS.		

(SIBAJI BANERJEE)