

DGM(P-V)/SB/GS&OE/ISO DISPLY BRD

Date: 06.04.15

Dear Sirs,

You are requested to quote the most competitive rate for the following items as per our sample:

SL.NO.	PARTICULARS OF ITEMS	ITEM REQUIRED
1.	ISO Display Board	14 Nos. (size 505 mm x 428mm x 4 mm)as per our sample with specific printed matter
2.	ISO Display Board	05 Nos. (size 225 mm x 175mm x 2 mm)as per our sample with specific printed matter

- 1. Rate:** Your quoted rate should be inclusive of all taxes, duties and delivery charges.
- 2. Issue of Tender:** Tender will be issued between 06.04.15 to 20.04.15.
- 3. Delivery at:** Head O-ffice, 27, R.N. Mukherjee Road, 1st floor, Kolkata – 700 001
- 4. Delivery period:** Free delivery should be made within 30 days from the date of order.
- 5. Payment:** Within 30 days from the date of delivery and submission of bill with receipted challan.
- 6. Last date of submission:** Your sealed offer must reach to our Head Office on or before 20.04.2015 at 12.30 P.M.
- 7. Date, time and place of opening of Tender: 21.04.2015 at 3.00 P.M. at BBJ Head Office**
- 8. Validity of the offer:** Your offer should valid at least 90 days from the date of quotation.

(SIBAJI BANERJEE)